

ADA PUBLIC ACCOMMODATION REQUEST FORM

In order for the University to address your request, the request must be received a minimum of 10 business days prior to the event.

Please notify eo-adacompliance@usf.edu or at (813) 974-2970 within 48 business hours if you are unable to attend the event and wish to cancel the requested accommodation.

1. Applicant Name: _____
Phone: _____ E-mail: _____

2. Event Name: _____ Date: _____ Time: _____
Location: _____

Sponsor of Event: non-USF USF Department

Name of Sponsor _____ Phone: _____

I do not have this information, it is a public event.

3. Requested Accommodation(s):

ASL Interpreter Braille Event Information

Assistive Listening Device Wheelchair Accessible Visual Aids

Communication Access Real-Time Translation (CART)/ Transcription

Service Animal

OTHER Describe: _____

Accommodation Request Details and/or Comments

(NOTE: Personal assistants are not provided by the University. If you will have someone with you that needs to be seated/located with you, please check this box)

Signature

Date

Deliver to:
Central Human Resources 4202 E. Fowler Avenue, SVC 2172, Tampa, FL 33612 USA
E-mail to: eo-adacompliance@usf.edu