

New Allowance Change Combo Code Change Allowance Amount

First Month Allowance to be Paid

Cancel Allowance Last Month Allowance to be Paid

Employee Name GEMS ID Job Record

Email

Department Name Department Number

Department Contact Email

MCOM + HI Downtown Transportation Allowance is assessed at a fixed compensation rate contingent on the employee's in-person work requirements percentage of FTE. To check current allowance policy and rates click [HERE](#).

MCOM + HI Downtown Transportation Allowance

0.2 FTE=\$7.18 0.3 FTE=\$22.88 0.4 FTE=\$38.57 0.5-1 FTE=\$83.50

Monthly Allowance Amount

Allowance Chart Field String Combo Code
 Operating Unit-Fund-Department-Product-Initiative

Employee Certification and Signature

I certify that I am required to work in the MCOM + HI building for the amount of time noted above. I will promptly report any changes in in-person work requirements to my supervisor. I further certify that I have read and will comply with the [USF MCOM + HI Downtown Transportation Allowance](#).

Employee Signature Date

Dean/Director Certification and Signature

I certify the employee is eligible to receive the MCOM + HI Downtown Transportation Allowance based on their in person work requirements. I further certify that I have read and will comply with the [USF MCOM + HI Downtown Transportation Allowance](#).

Dean/Director Signature Date

Dean/Director Printed Name Date