

The easiest way to change your address is by accessing Oracle HR. Available 24/7, you can log in on or off-campus. Update your address in Oracle HR, as follows:
Me > Contact Info > Address > Click the pencil to update your address.

If you no longer have access to Oracle HR, please complete this form and return it to hr-records@usf.edu.

Note: All changes made with USF are forwarded to PeopleFirst and all Benefit Providers. Student employees must also change address information in OASIS/Banner as it will not be automatically updated by HR.

Address Change

Name: _____ Person # or last 4 digits of SSN: _____

Old Address

Street Address: _____
City: _____ State: _____ Zip code: _____
Telephone #: _____

New Address

Street Address: _____
City: _____ State: _____ Zip code: _____
Telephone #: _____

Signature

Date