

**USF Job Class Description**

JOB CODE: 6563

JOB TITLE: Assistant Marine Captain

JOB FUNCTION: Campus Operations & Services

PAY PLAN: 21

CAREER BAND: E

FLSA: Exempt

Effective Date: 08/01/12

Job Title: Assistant Marine Captain

Job Summary

The Assistant Marine Captain supervises members of a ship's crew and stands a regular watch to pilot, navigate and oversee the operation of the marine research vessel while at sea and in port.

Nature of Work

The Assistant Marine Captain reports to a Marine Captain or other appropriate management position and directly supervises the crew of a marine research vessel. This position oversees the operation and safety of the vessel at sea during an assigned shift and has responsibility for piloting and navigation. This position requires 24-hour availability while the vessel is at sea and the ability to work in a non-stable environment (i.e., pitching, heaving, and rolling decks). The position may be required to assist with operation of multiple research vessels in the fleet. Special licensure and/or experience are required to perform the essential functions of the job. This position requires direct supervision of two or more employees who work on the vessel, which includes the Assistant Marine Captain assigning and reviewing the work of these employees during their shifts.

Examples of Duties

The following list provides examples of the most typical duties for positions in this job class. Individual positions may not include all of the examples listed, nor does the list include all of the work that may be assigned to positions in this job class.

- Second in command of oceanographic research vessel, assumes full authority and responsibilities for vessel when the captain is absent or incapacitated at sea.
- Works on multiple research vessels in the fleet.
- Pilots and navigates research vessel during assigned watch standing and supervises any scientific activities during watch.
- Supervises Marine Cook-Deckhands or other crew members aboard a research vessel.
- Serves as Safety Officer onboard vessel.
- Maintains the daily navigational charts/logs, prepare reports as required and conduct ship-to-shore communications during assigned watch standing.

- Oversees and directs the deck crew with equipment operation of oceanographic research gear (casting, towing, winches, cranes etc.) and ensures deck equipment is properly stowed and secured.
- Conduct and performs demonstrations of all sea-safety procedures and small boat emergency drills to crew and scientific personnel.
- Checks and maintains the upkeep of safety and lifesaving equipment on board and performs other equipment maintenance and repairs as necessary.
- Supervision and inspection of all shipyard repair and maintenance work during assigned shift.

Minimum Qualification Requirements

Licensed as a Master, Ocean, any grade, or as a Mate, Ocean or Near Coastal in accordance with Title 46, Part 10 of the Code of Federal Regulations with qualifications appropriate to the assigned vessel(s); two years of at-sea shipboard experience in operating a marine vessel, including pilothouse duties involving navigation of the vessel, one year of which must have been on oceanographic research vessel operating on ocean or near coastal waters. Successful completion of firefighting and radar observer courses approved by the U.S. Coast Guard is required. Possession of current certificate of completion for Standards of Training certification, and Watch keeping, Basic Safety Training (STCW-95, BST), First Aid/CPR, driver's license, Transportation Worker Identification Credential (TWIC) and passport.

Special Working Conditions

Working conditions include outdoor weather conditions; a non-stable environment (i.e., pitching, heaving, and rolling decks); a noisy environment; hot and confined spaces; and moving, lifting, or carrying heavy objects. This position may be required to work on weekends and holidays and, when at sea, is required to work 12-hour shifts and be available to work on a 24-hour basis. This position requires working at sea 150 days or more per year.