

**USF Job Class Description**

JOB CODE: 6552
JOB TITLE: Assistant Marine Engineer
PAY PLAN: 23
CAREER BAND: C
FLSA: Non-Exempt
CBU: 31
Effective Date: 04/01/07

Job Title: Assistant Marine Engineer**Job Summary**

Assistant Marine Engineers are responsible for general repairs and maintenance on USF buildings, marine equipment, and structures. Assistant Marine Engineers perform preventative and repair maintenance to keep all vessels, structures and equipment in good operating condition. A variety of skilled and semi-skilled maintenance duties are performed to carry out the essential functions of this position, and Assistant Marine Engineers should be trained and qualified in one or more skilled craft areas.

Nature of Work

This position typically reports to a Marin Superintendent or other higher level position. This is a position requiring experience and training in one or more skilled craft and/or previous work experience as an Assistant Marine Engineer or Maintenance Technician. This job requires supervision in the form of daily assignments/work orders, projects, and tasks to be completed, which are assigned by the Supervisor. This position performs the duties of the job within specific guidelines and departmental procedures. Also, this position is responsible for reporting any complex or unusual maintenance problems to the Supervisor.

This position comes into regular contact with co-workers, supervisors and with students, faculty, and staff in USF buildings where they may be working. This position requires basic customer service skills.

Examples of Duties

The following list provides examples of the most typical duties for positions in this job class. Individual positions may not include all of the examples listed, nor does the list include all work that may be assigned to positions in this job class.

- Installs and repairs equipment in marine vessels
- Services and repairs salt and fresh water systems
- Insures that all vessels have necessary mechanical equipment to make emergency repairs.
- Repairs docks.

Minimum Qualification Requirements

This position requires completion of an approved apprenticeship program in marine services technician repair; or high school diploma and three years of appropriate experience. Appropriate vocational/technical training may substitute at an equivalent rate for the required experience.

Special Working Conditions

Working conditions include outdoor weather conditions; a non-stable environment (i.e., pitching, heaving, and rolling decks); noisy environment; hot and confined spaces; exposure to toxic/caustic substances and fumes; elevated areas (i.e., over six feet; and moving, lifting, and carrying heavy objects. This position may be required to work on weekends and holidays and, when at sea, is required to be available to work on a 24-hour basis.