



**USF Job Class Description**  
JOB CODE: 9499  
JOB TITLE: Advanced Practice  
Registered Nurse  
PAY GRADE: F  
FLSA: Exempt  
CBU : Out-of-Unit  
Revised: 11/15/2018

**Job Title:       Advanced Practice Registered Nurse**

**Job Summary**

Under general supervision and in accordance with standardized procedures, an Advanced Practice Registered Nurse is responsible for performing physical examinations and treating common episodic and chronic health care problems, counseling patients and families, monitoring patient progress, assisting with medical research projects. Works in collaboration with other health care team members, consulting and referring as appropriate, but retains responsibility for ongoing clinical management of the patient.

**Nature of Work**

This position provides professional medical support to a physician and delivers general or specialized medical care under the protocol of a physician. An Advanced Practice Registered Nurse can work in a variety of settings - from a medical clinic, hospital, or student health center to a cancer research center. Actual patient care functions may vary from a specialty care environment to general health care, depending upon the facility and expertise of the incumbent.

Although this position works under the general supervision of a physician, it may also report a manager within the unit for administrative purposes. Since the primary functions of this position require advanced knowledge gained through specialized academic training (a prerequisite for entering this profession), this position meets the criteria for Exempt status.

**Examples of Duties**

- Conducts in-depth interviews with patients and/or family, constructs comprehensive medical histories, performs initial and periodic physical examinations and explores patients' interpretation of health needs. Correlates subjective and objective data to formulate a differential or working diagnosis. Identifies and treats patients' diseases.
- Directly performs or orders appropriate diagnostic studies and interprets finished results.
- Performs procedures, such as obtaining specimens, injections, immunizations, lumbar punctures, skin biopsies, suturing, wound care and management of conditions produced by trauma or infection.
- Develops and implements long and short-range treatment plans.
- Writes orders to increase, decrease or change medication, subject to checking and counter-signing by physician.

- In hospital setting, writes discharge orders; initiates follow-up care and contacts the referring physician prior to discharge to assure appropriate follow up and continuity of care.
- Instructs and counsels patients, involves patients in informed decision making with regard to illness, procedures, treatment regimens, advance directives and activities of daily living. Considers the patients' and families' physical, psychosocial, educational and safety needs when planning care.
- Updates patients' records, noting changes in medication and responses of patients. Notifies physician of changes in patients' condition.
- Maintains compliance with established policies and procedures, quality assurance, safety, environmental, infection control and requirements of accreditation and regulatory agencies.
- Participates in in-service education programs and professional associations.
- May participate in medical research projects - follows treatment protocols, screens/refers patients for participation, collects data, attends research meetings, and follows up with patients.
- May be assigned to train nursing/medical students in clinic.

#### **Minimum Qualification Requirements**

This position requires graduation from an accredited Advanced Practice Registered Nurse academic degree program and certification as outlined in Florida Statutes 464 and Florida Administrative Code, Chapter 64.

#### **Special Working Conditions** (Optional)

This position may require rotating work schedule to include on-call.